



## **GREATER IDAHO FALLS TRANSIT**

dba TRPTA TARGHEE REGIONAL PUBLIC TRANSPORTATION AUTHORITY PHONE: 208-612-8323

**Agenda GIFT Board Meeting**  
**Idaho Falls City Annex Building - Small Conference Room**  
**July 16, 2024, 10:00 am - 11:00 am**

### **Agenda**

**Introductions** - Lisa Farris

### **Discussion Items** - Lisa Farris and Kade Marquez

- Lisa Farris, Financial Update (Bank of Commerce account) 6/19/24 thru 7/16/24.
- Aug 1&2 Training Update - PT training with Kelly Badesheim
- Area Agency on Aging (AAA) - Program changes
- GIFT by-laws - review comments received from Board members.
- GIFT Policy - define the purpose and difference between by-laws and policy.
- Council Meeting/GIFT Budget - update of budget increase

### **Action Items** - Lisa Farris

- Approve Financials from 6/19/24 thru 7/16/24.
- Approve June 18, 2024, GIFT Board Meeting Minutes.

### **Other**

### **Adjourn**

For a program, service, or activity of the City of Idaho Falls that is not accessible to persons with disabilities should be directed to the City's ADA Coordinator: ADA/Section 504 Coordinator, Lisa Farris, Email: [Lfarris@idahofallsidaho.gov](mailto:Lfarris@idahofallsidaho.gov) 680 Park Avenue Idaho Falls, ID 83402 (208) 612-8323 or Fax: (208) 612-8520 TTY: (800) 377-3529 or Idaho Relay 711.

Contact should be made as soon as possible, but no later than 48 hours before the start of the meeting.



## GREATER IDAHO FALLS TRANSIT

dba TRPTA TARGHEE REGIONAL PUBLIC TRANSPORTATION AUTHORITY PHONE: 208-612-8323

### **GIFT Board Meeting - Idaho Falls City Annex Building - Sm. Conf. Rm. June 18, 2024, 10:00 am - 11:00 am**

**Introductions - Board members present:** Lisa Farris, Jim Freeman, Arnold Cantu, Hailey Mack, and Ian Turner. **City staff present:** Kade Marquez, Margaret Wimborne, and Darrell West.

Welcome McKayla Matlack, ED of DWI.

#### **Discussion Items** - Lisa Farris and Kade Marquez.

- Lisa Farris gave a Financial Update (Bank of Commerce account) 5/22/24 thru 6/18/24.
  - Balance of \$162,704.03—Everything gets deposited into this account
  - Also a \$600,000 CD in a different account (Matures in September)
  - Total funds equal \$762,704.03
- Kade explained the relationship with DWI (Development Workshop Incorporated) and the need to better serve those with disabilities, especially financially
  - Explanation of 5310 funds
    - Federal Transportation Administration
    - Generally 20% match
  - How do we create a program for the matching funds and provide transportation solutions for this population
  - McKayla Matlack discussed the history of DWI clients and riding with GIFT. She also discussed DWI Transportation budget and a donation option to be used as match towards 5310 allotments.
  - It was mentioned that Civitans Club might be a good option for matching funds
  - It is anticipated that the amount of match needed at this time would be between \$100,000 and \$110,000.
- There was discussion regarding the preapproval of spending/negotiating limits for Transit Coordinator. It was determined that \$10,000 would be an appropriate amount for now with the understanding that it could be changed at a later date if it is deemed necessary.
  - Jim Freeman made a motion with a second by Lisa Faris to approve s \$10,000 spending/negotiating limit for the Transit Coordinator. A vote was taken and all were in favor. **Motion passed.**